

Find it @ your library

Locating Library Materials

Check the online catalog at

<http://library.monmouth.edu>

Use the call number to find the item on the shelves.

Lower Level	ERIC Microfiche Multimedia Collection NJ Govt. Documents Newspapers Periodicals US Govt. Documents
First Floor	A – C Books Business Collection Career Collection Juvenile Collection Microfilm Monmouth Collection New Books Oversize Books Reference Collection
Second Floor	D – M Books Mumford Collection NJ Collection
Third Floor	N – Z Books

Group Study Rooms

Located on 1st, 2nd, and 3rd floors.

Instructional Lab

Located on the lower level.

Library Hours (during academic year)

Monday—Thursday	8am—midnight
Friday	8am—6pm
Saturday	9am—5pm
Sunday	noon—midnight

(Hours will change during breaks, summer sessions, holidays, with extended hours during final exams)

Telephone Numbers

General Information	732 571-3450
Archives	732 571-4526
Assist. to the Dean	732 263-5456
Circulation/Reserves	732 571-3693
Dean's Office	732 571-4401
Government Docs	732 263-5591
Interlibrary Loan	732 571-7521
Library Instruction	732 571-4404
Reference	732 571-3438
Technical Services	732 263-5364

Monmouth University Library

400 Cedar Avenue
West Long Branch, NJ 07764

<http://library.monmouth.edu>



where leaders look forward™



Welcome

*Your gateway to the world
of information and a
partner in your success!*

<http://library.monmouth.edu>

732 571-3450



How the Library Can Help You

What you'll find:

- A fully accessible building that welcomes everyone
- Expert staff eager to help with your information needs
- A large collection of books, media, and periodicals serving Monmouth's curricular needs
- Subject research guides
- Access to online catalog and electronic resources 24/7
- A selective depository for US and NJ Government Documents
- A specialized NJ Collection
- Lewis Mumford Collection
- Popular magazines for browsing
- Computers with Internet access and MS Office software
- Loaner laptops for use in the Library
- Wireless internet access
- Printers
- Individual and group study areas
- Seminar and group study rooms
- Instructional Lab
- Photocopiers
- Library Café

Reference Services and Library Instruction

Reference assistance is available :

- In person at the reference desk
- By phone at 732 571-3438
- Individual instruction by appointment
- Email at: <http://library.monmouth.edu/help/ask.php>

Course-specific library instruction for classes may be arranged by contacting the Library. Students are taught effective library research skills and search strategies for using print and electronic resources.

Government Documents

The Library is a selective depository for US Government Documents, which are retained in print, microfiche or electronic formats. NJ documents are also available in print or electronic format.

Electronic Resources

The Library subscribes to more than 100 databases which are accessible in the Library or through remote access 24/7.

Computers

There are desktop computers and printers available on the main floor in the reference area and on the lower level in the Instructional Lab. Priority is given to Monmouth students, staff and faculty. Laptop computers can be checked out for two hours at the circulation desk. The entire Library is a WIFI zone with wireless Internet access throughout the building.

Collection

The Library has a large collection of circulating and non-circulating books to meet the curricular and research needs of graduate and undergraduate students and faculty.

Circulation Policies

General collection books circulate with a valid University ID card. Reference books, periodicals, and special collections materials generally do not circulate. Overdue books will incur fines. Guest IDs are available for a fee.

Loan periods:

Undergraduate students: 3 weeks

Graduate students: 1 semester

Faculty: academic year

Course Reserves

Instructors can place course materials on reserve in the Library or electronically with a special password through E-Reserves.

Interlibrary Loan Service

The Library's Interlibrary Loan service enables students and faculty to access materials from other libraries. Receipt times are 1-2 weeks. Requests can be placed via an ILL form on the Library's Services web page.

Reciprocal Borrowing

Monmouth faculty, staff, and graduate students have extended borrowing privileges at New Jersey colleges and universities which are part of the VALE consortium. Application forms for reciprocal borrowing are available at the Circulation desk.